



NORTH FRONT RANGE WATER QUALITY PLANNING ASSOCIATION
 257 Johnstown Center Dr.; Unit 206
 Johnstown, CO 80534
 970-587-8872 – <http://www.nfrwqpa.org>

DOCUMENT TITLE: Utility Plan Policy		
DOCUMENT NUMBER: POL-0001-001	APPROVED DATE: 10/24/2019	EFFECTIVE DATE: 01/01/2020
AUTHOR(S): NFRWQPA	SUPERSEDES REVISION: Amended and Approved: December 11, 2008	SOURCE OF COPIES: NFRWQPA 257 Johnstown Center Dr.; Unit 206 Johnstown, CO 80534 www.nfrwqpa.org
DOCUMENT FILENAME: UTILITY PLAN POLICY OCTOBER 24, 2019.DOC		

Purpose:

Wastewater Utility Plans are planning tools that can assist wastewater utilities in planning for wastewater collection system and treatment system changes. Utility Plans are critical in determining how wastewater service is and will be provided to urbanized portions of the region and unique case locations that have a permitted wastewater treatment facility. These plans will help to simplify and streamline the process by which utilities seek Regulation No 22 Site location and design approvals and 208 plan amendments through the NFRWQPA. The goal of the NFRWQPA is to have all public permitted wastewater treatment systems in the NFRWQPA region to obtain an approved utility plan from the Association.

Policy:

All division Permits, Notice of Authorizations, Site Applications, or Plan Amendments require a Utility Plan that is approved by the Association in the last 10 years. Utility Plans older than ten (10) years warrant a full replacement plan to be submitted to the most recent Utility Plan Guidance document, policy requirements, and must follow the outline checklist format. (Approved October 24, 2019)

NFRWQPA requires that all public wastewater treatment agencies submitting any of the following:

- site application (for new or expanded domestic treatment works, interceptors not eligible for certification, and lift stations)
- plan amendment request including service area boundary change
- district formation and designation

have an accepted Utility Plan before formal consideration of the Association as a whole. The project being submitted above must be identified within the Utility Plan. Review by Association of any of the three options above will be done sequentially either at the same or different meeting of the Association. Other agencies, not falling into these categories (non-public entities such as mobile home parks, HOAs, or campgrounds), will include utility plan information in conjunction with the submittal of any of the above-listed requests.

The NFRWQPA will not require public permitted wastewater treatment systems within the region to obtain an approved utility plan if there is not a need to:

- change the treatment plant capacity
- modify the service area
- upgrade the treatment works



NORTH FRONT RANGE WATER QUALITY PLANNING ASSOCIATION
257 Johnstown Center Dr.; Unit 206
Johnstown, CO 80534
970-587-8872 – <http://www.nfrwqpa.org>

The NFRWQPA has developed a Utility Plan Guidance document to assist agencies in developing their plan that outlines what information is needed. Included in this guidance document is the acceptance procedure the Association uses to accept or conditionally accept plans, which provides time estimates required for the entire process.

The amount of detail included in the plans will vary depending on facility complexity and size. Major wastewater providers will be expected to provide all minimum information as recommended by the guidance. The utility planning process will remain flexible for minor wastewater providers. However, sufficient planning information must be shown, so there will not be adverse water quality effects caused by any proposed new facility, facility expansion, or change in the service area.

The Utility Plan Review Committee will review plans. The Committee will be made up of Association representatives appointed by the Executive Committee. An effort will be made by the Executive Committee to appoint members that represent the diverse makeup of the Association, including small communities, large communities, special districts, and counties.